

FORM A
[See regulation 8(1)]

Application to the National Industrial Relations Commission,
Islamabad, or Bench at _____ for registration of trade union,
industry-wise trade union or an officers association.

Dated the -----day of -----20-----.

1. We hereby apply for the registration of trade union, industry-wise trade union or an officers association under the name of _____
2. The address of the head office of the Union or association is -----.
3. The union came into existence on the -----day of -----20-----.
4. The union is a union of employees/workers engaged in the industry(name) or group of establishments namely -----and has its membership in the Provinces of -----.
5. The particulars, required under sub-clause (iii) of clause (a) of section 7 of the Industrial Relations Act 2012, are given in Schedule I appended hereto.
6. The particulars given in Schedule II appended hereto show the provisions made in the rules for the matters detailed in section 8 of the Industrial Relations Act, 2012.
7. Total number of membership is -----.
8. The particulars required by sub-clause (v) of clause (a) of section 7 of the Industrial Relations Act, 2012, are given in Schedule III appended hereto.
9. We append three copies of the constitution of the trade union are Association conforming to the provisions of the Industrial Relations Act, 2012 together with a copy of the resolution mentioned in clause (b) of section 7 of the IRA, 2012.
10. We append a certificate to the effect that no officer of the union are Association was convicted under section 72 of the Industrial Relations Act, 2012.
11. We have been duly authorized to make this application by
*.....

Signature	Occupation	Address
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Signed

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* State here whether the authority was given by a resolution of general meeting of the union, if not in what other way it was given.

SCHEDULE I TO FORM A
LIST OF OFFICERS

						Particulars of employment			
S.No.	Title	Name	Father's or husband's name	Age	Address	Name of establishment where employed	Department	Ticket /Token No.	Signature or thumb impression
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

Note.____Enter in this schedule the names of all members of the executive of the union showing in column 2, the name of any posts held by them (e.g. President, Treasurers etc) in addition to their offices as members of the executive.

SCHEDULE II TO FORM A
REFERENCES TO RULES

The number of the rules containing the provision for the matters specified in column (1) are given in column (2) below:___

Matter	Number of rules
(1)	(2)

- | | | |
|-----|---|-------|
| (a) | Name and address of the trade union or Association. | |
| (b) | The objects for which the trade union or Association has been established. | |
| (c) | The purposes for which the general funds of the trade union or an Association shall be applicable. | |
| (d) | The maintenance of a list of members | |
| (e) | The number of members of the executive | |
| (f) | The facilities provided for the inspection of the list of members by officers and members of the trade union. | |
| (g) | The admission of members | |
| (h) | The conditions under which members are entitled to benefit assured by the rules. | |
| (i) | The conditions under which any fine or forfeiture can be imposed. | |
| (j) | The manner in which the rules shall be amended, varied or rescinded. | |
| (k) | The manner in which the members of the executive and the other officers of the union shall be elected, appointed and removed. | |
| (l) | The safe custody of the funds of the trade Union. | |
| (m) | The annual audit of the accounts | |
| (n) | The facilities for the inspection of the account books by officers and members of the trade union or Association. | |
| (o) | The manner in which the union/trade union or Association may be dissolved. | |
| (p) | The meetings of the executive and of the general body of the trade union. | |

SCHEDULE III TO FORM A

The name of the establishment or group of establishments or the industry, or as the case may be, to which the trade union, industry-wise trade union or Association relates.

S.No.	Name of establishment / group of establishments/ Industry	Name of Province where membership extends	Remarks
(1)	(2)	(3)	(4)